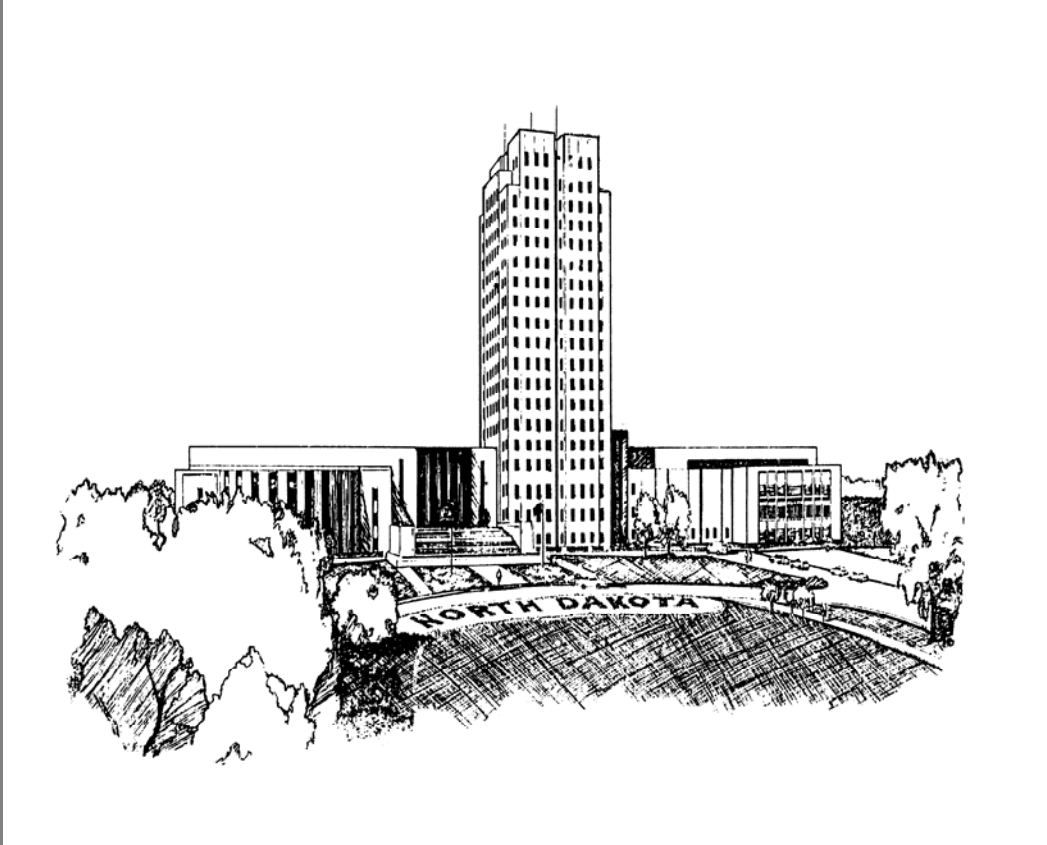


# State of North Dakota



## New Business Registration Forms

[www.nd.gov/businessreg](http://www.nd.gov/businessreg)

**Consolidated Packet of Information  
November 2006**

## *Contact Us*

**Department of Agriculture** – 600 E. Boulevard Ave. Dept. 602, Bismarck, N.D. 58505-0020  
701-328-2231 Fax: 701-328-4567 [www.agdepartment.com/](http://www.agdepartment.com/)

**Office of the Attorney General – Licensing Section** – 600 E. Boulevard Ave. Dept. 125, Bismarck, N.D. 58505-0040  
701-328-2329 Fax: 701-328-3535 [www.ag.nd.gov](http://www.ag.nd.gov)

\* **Department of Commerce** – 1600 E. Century Ave. Ste. 2, P.O. Box 2057, Bismarck, N.D. 58502-2057  
701-328-5300 E-mail: [commerce@nd.gov](mailto:commerce@nd.gov) [www.ndcommerce.com](http://www.ndcommerce.com)

\* **Entrepreneur Centers of N.D.** – 700 E. Main, 2<sup>nd</sup> Floor, P.O. Box 5509, Bismarck, N.D. 58506-5509  
701-328-5850 Fax: 701-250-4304 [www.ecnd.org](http://www.ecnd.org)

**N.D Department of Human Services** – Child Support Enforcement – P.O. Box 7190, Bismarck, N.D. 58507-7190  
701-328-3582 or 800-755-8530 (toll free in N.D. only) or 800-231-4255 (nationwide toll free) Fax: 701-328-6575  
E-mail: [sohire@nd.gov](mailto:sohire@nd.gov) [www.nd.gov/humanservices/services/childsupport](http://www.nd.gov/humanservices/services/childsupport)

\* **Institute for Business and Industry Development** – North Dakota State University Extension Service, Center for Community Vitality, 2718 Gateway Ave., Ste. 104, Bismarck, N.D. 58503  
701-328-9718 Fax: 701-328-9721 [www.ag.ndsu.edu/ccv](http://www.ag.ndsu.edu/ccv)

**Internal Revenue Service** – Third Floor, 2911 N. 14<sup>th</sup> Street Ste. 301, Bismarck, N.D. 58503  
1-800-829-1040 [www.irs.gov](http://www.irs.gov)

**Job Service North Dakota** – P.O. Box 5507, Bismarck, N.D. 58506-5507  
701-328-2814 or 1-800-472-2952 TTY Relay ND: 1-800-366-6888 E-mail: [jsuits@nd.gov](mailto:jsuits@nd.gov) [www.jobsnd.com](http://www.jobsnd.com)

**North Dakota Department of Labor** – 600 E. Boulevard Ave. Dept. 406, Bismarck, N.D. 58505-0340  
701-328-2660 or 1-800-582-8032 (toll free in N.D. only) E-mail: [labor@nd.gov](mailto:labor@nd.gov) or [humanrights@nd.gov](mailto:humanrights@nd.gov)  
[www.nd.gov/labor](http://www.nd.gov/labor) or [www.nd.gov/humanrights](http://www.nd.gov/humanrights)

**State Procurement Office** – 600 E. Boulevard Ave. Dept. 012, Bismarck, N.D. 58505-0310  
701-328-2683 Fax: 701-328-1615 [www.nd.gov/spo](http://www.nd.gov/spo)

**Secretary of State's Office** – 600 E. Boulevard Ave. Dept. 108, Bismarck, N.D. 58505-0500  
701-328-4284 or 800-352-0867 (toll free only in ND) Fax: 701-328-2992 Email: [sosbir@nd.gov](mailto:sosbir@nd.gov) [www.nd.gov/sos](http://www.nd.gov/sos)

\* **Service Corps of Retired Executives (SCORE)** – 700 E. Main Ave. 2<sup>nd</sup> Floor, Bismarck, N.D. 58506  
701-328-5850 [www.score.org](http://www.score.org)

\* **Small Business Development Center – Lead Center at University of North Dakota** – 1600 E. Century Ave., Ste 2, Bismarck, N.D. 58503 701-328-5375 Fax: 701-328-5381 [bon@ndsdbc.org](mailto:bon@ndsdbc.org) Check Field Office Locations at [www.ndsdbc.org](http://www.ndsdbc.org)

**Office of State Tax Commissioner** – 600 E. Boulevard Ave. Dept. 127, Bismarck, N.D. 58505-0599  
Sales Tax Permit: 701-328-3470 Income Tax Withholding: 701-328-3125 Relay ND: 1-800-366-6888  
[www.nd.gov/tax](http://www.nd.gov/tax)

**Workforce Safety and Insurance** – 1600 E. Century Ave. Ste. 1, P.O. Box 5585, Bismarck, N.D. 58506-5585  
701-328-3800 or 1-800-777-5033 Fax: 701-328-3750 TDD: 701-328-3786 Fraud and Safety Hotline 1-800-243-3331  
[www.workforcesafety.com/](http://www.workforcesafety.com/)

\* Agencies designated by an asterisk provide some form of counseling for businesses.



— State of —  
**North Dakota**  
*Office of the Governor*

**John Hoeven**  
*Governor*

Greetings from the Office of the Governor!

Starting or expanding a business can be a challenging process. In North Dakota, we make it as simple as possible. We have consolidated the registration process for new and existing businesses and included in this packet the necessary information and forms you will need to get started.

In North Dakota, we have been working hard to build a strong, responsive business climate to provide emerging and expanding businesses with the resources they need to grow and succeed in our state. We have simplified our tax system and created new tax incentives, streamlined our regulatory processes, developed flexible financing programs, and readied our workforce for the careers of the future.

This packet of information is a cooperative effort of agencies in our state committed to providing you with the assistance and information you will need for business success. The packet contains information on how to obtain forms and licenses, and includes the necessary registration forms for a sales and use tax permit, workers compensation coverage and state income tax withholding.

For more information about financing options, transportation infrastructure, available workforce, university research and development, and energy resources, you can call North Dakota's Business Hotline at 1-866-4DAKOTA (866-432-5682). Employees representing more than 20 state agencies are available to assist you in starting, expanding, retaining or relocating a business in North Dakota.

Thank you for your interest in starting or expanding your business in North Dakota. We look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "John Hoeven". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

John Hoeven  
Governor